

KCCIS Admissions Policy **to the IB Diploma / Course Programme 2019-2020**

A. General admissions

Students who have completed Year 11 at KCCIS

Generally speaking, students who have completed Year 11 with us require the following as a minimum requirement for entry to the two-year **IB Diploma programme**:

- a) At least 5 GCSE / IGCSEs at grade C or above (equivalent to Level 4 or above in the new GCSE / IGCSE) including a first language qualification (normally English Language or Chinese Language, or both)
- b) Documentary evidence of competence in another language if that language is to be studied at Language A: Literature (School supported self-taught) or Language B.

Generally speaking, students who have completed Year 11 with us require the following as a minimum requirement for entry to the two-year **IB Course programme***:

- a) Less than 5 GCSE / IGCSEs at grade C or above (equivalent to Level 4 or above in the new GCSE / IGCSE) including a first language qualification (normally English Language or Chinese Language, or both)
- c) Documentary evidence of competence (e.g. copies of recent school reports or references) in another language if that language is to be studied at Language A: Literature (School supported self-taught) or Language B.

Students who have completed GCSE / IGCSE from other schools

Generally speaking, students require the following as a minimum requirement for entry to the two-year **IB Diploma programme**:

- d) At least 5 GCSE / IGCSEs at grade C or above (equivalent to Level 4 or above in the new GCSE / IGCSE) including a first language qualification (normally English Language or Chinese Language, or both)
- e) Documentary evidence of competence in another language if that language is to be studied at Language A: Literature (School supported self-taught) or Language B.
- f) Complete the application form and attach the relevant documents as specified in the form
- g) Successful completion of the KCCIS entrance test in English, Chinese and Mathematics
- h) Student Interview with the IB Diploma Coordinator or Head of Section
- i) Parental Interview, if needed

Students who have completed IB MYP Certificate from other schools

In general, students require the following as a minimum requirement for entry to the two-year **IB Diploma programme**:

- j) At least Grade 4 or above in a minimum of 5 subjects including a first language qualification (normally English Language or Chinese Language, or both)
- k) Documentary evidence of competence in another language if that language is to be studied at Language A: Literature (School supported self-taught) or Language B.
- l) Successful completion of the KCCIS entrance test in English, Chinese and Mathematics
- m) Student Interview with the IB Diploma Coordinator or Head of Section
- n) Parental Interview, if needed

Students, on an individual basis, will be considered for the two-year **IB Course programme** when the above requirements are not met.

Students who do not have GCSE / IGCSE, IB MYP Certificate or equivalent from other schools

Students in general, require the following as a minimum requirement for entry to the **IB Diploma programme**:

- o) Documentary evidence of grade-level competence in English, and one other language (if that language is to be studied at Language A: Literature (self-taught) or Language B.), Mathematics and the Science(s) to be studied in the Diploma and one other subjects
- p) Successful completion of the KCCIS entrance test in English, Chinese and Mathematics
- q) Student Interview with the IB Diploma Coordinator or Head of Section
- r) Parental Interview, if needed

All qualifications will be considered on an individual basis.

English language requirements

As good language skills are essential, we would request that prospective students sit an English Language assessment prior to enrolment. **Only if an acceptable standard of English is proven would a student be enrolled into the Diploma programme.**

English is offered as first (English A: Language and Literature) and second language (English B), so as the Chinese equivalent. There is also an option for students to study another language (e.g. Japanese B) or a completely new language (e.g. Japanese ab initio) in Group 2.

B. Acceptance/Rejection and Diploma Course Selection

Letter of Acceptance/Rejection will be issued and forwarded to the parents once a final decision on admission is taken.

After paying the registration deposit, students will be asked to decide on the subject choices for IB Diploma / Course programme in consultation with the IB Diploma Coordinator, guidance

counsellor and the Heads of Department / Subject teachers. It is recommended that students with:

c) Less than a grade C (equivalent to Level 4) in the IGCSE Mathematics Specification A should take Mathematics: Applications and Interpretations SL

d) Less than a grade B (equivalent to Level 6-5) average in Double Award Science or Separate Science (equivalent to Level 6) should not take Group 4 experimental Science subject at HL.

Details of all courses available at KCCIS can be obtained from the IB Diploma Coordinator.

C. Mid-Diploma Admissions

The school will not consider applications to join Year 13 (DP Year 2)

IB Learner Profile

IB Learners strive to be:

- Inquirers
- Knowledgeable
- Thinkers
- Communicators
- Principled
- Open-minded
- Caring
- Risk-takers
- Balanced
- Reflective

D. Policy Review:

The Admissions Policy shall be regularly reviewed to assess whether it is working in a satisfactory manner. Reviews shall take place at least once every two years, but may occur more frequently as needed. Input shall be sought from all interested parties and amendments shall be made as necessary.

E. Communicating the Admissions Policy

The Admissions Policy shall be available to the school community. It shall be posted on the KCCIS website and updated as it is revised.

*Created C. Tse, Dr. Vinci and Mr. Fong / August 2018
Revised by C. Tse April 2019
Open for further discussions September-October 2019
Public Dissemination November 2019*

This policy is subject to review by Mr. Fong / C. Tse / Dr. Vinci in September 2020